

 Georgia Technology Authority	Georgia Technology Authority	
Title:	Security Education and Awareness	
PSG Number:	SS-08-012.01	Topical Area: Security
Document Type:	Standard	Pages: 2
Issue Date:	3/31/08	Effective Date: 3/31/08
POC for Changes:	GTA Office of Information Security	
Synopsis:	Establishes requirement for all state of Georgia employees and contractors to attend annual security awareness training.	

PURPOSE

One of the goals in the State Information Security Strategic Plan is to increase the awareness of the workforce through a security awareness program. Organizations cannot protect the integrity, confidentiality, and availability of information in today's highly networked systems environment without ensuring that each person involved understands his/her roles and responsibilities and is adequately trained to perform them. The human factor is so critical to the success of protecting information assets that the federal Computer Security Act of 1987 (Public Law [P.L.] 100-235) required that, *"Each agency shall provide for the mandatory periodic training in computer security awareness and accepted computer practices of all employees who are involved with the management, use, or operation of each Federal computer system within or under the supervision of that agency."*

SCOPE, AUTHORITY, ENFORCEMENT, EXCEPTIONS:

See Enterprise Information Security Charter (policy)

STANDARD

All State agencies shall provide information security awareness training to their employees and engagement contractors who have unescorted logical or physical access to state facilities and/or information resources not designated as public access resources.

The training shall be conducted annually, attendance shall be mandatory, and training completion shall be documented in personnel/contractor training records.

Awareness training shall provide practical and simple guidance pertaining to employee and contractor roles and responsibilities for protecting the State's information assets, incident reporting and contingency preparedness. It shall provide updates to and reinforce security policies and procedures and highlight

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overall awareness.

Additional role-based security training shall be provided to IT specialists, developers, the security management organization, and others that have unique or specific information security responsibilities.

RELATED ENTERPRISE POLICIES, STANDARDS, GUIDELINES

Security Awareness Program (Policy)
Information Security Infrastructure (Standard)

REFERENCES

NIST SP 800-16 IT Security Training Requirements
NIST SP 800-50 Building an IT Security Awareness and Training Program
Public Law 100-235 <http://www.nist.gov/cfo/legislation/Public%20Law%20100-235.pdf>

Note: PSG number administratively changed from S-08-012.01 on September 1, 2008.

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